

## Application Guidelines for Travel Grants

---

*Travel grants are given for participation on a German or international congress on pathology or for a training class at an IAP (international Academy of Pathology) symposium. Congress attendances can only be funded if the applicant is accepted for oral or poster presentation.*

*You can apply at any time. The foundation's board of trustees will decide within 8 weeks at maximum.*

*In each case we need a final report not later than 3 months (presentation slides are sufficient). Travel costs are generally not given as lump-sums but are reimbursed after receipt of invoice.*

Applications in English or German should be sent electronically (WORD or PDF files) to our office (karsten.krueger@stifterverband.de). We do not need any paper documents. Please ensure that all required documents are included. Only complete applications will be considered.

To facilitate the reviewers' scientific evaluation, your proposal must include the following information and attachments:

### **A. Application for travel grants to attend a scientific congress or symposium on pathology**

1. Applicant's data  
Biographical data (first name, last name, academic degree, date of birth, postal address)  
Scientific curriculum vitae  
Scientific organisation where you currently work (postal address, director, contact details)  
List of publications
2. Congress details  
Date and place of the congress / symposium  
Congress / symposium title  
Organiser  
Certificate that your contribution has been accepted as oral or poster presentation
3. Abstract / summary of your presentation
4. Short explanation why you have a scientific interest in this congress (max. 1 page)

### **B. Application for travel grants to attend an IAP training class**

1. Applicant's data  
Biographical data (name, academic degree, date of birth)  
Scientific curriculum vitae  
Scientific organisation where you currently work (postal address, director, contact details)  
List of publications
2. Congress details  
Date and place  
Certificate that you have been accepted as a participant
3. Grants to receive  
Estimation of costs (we reimburse travelling costs and participations fees and - if necessary - accomodation costs)
4. Statement of grounds (max. 1 page)  
why this training class is helpful and necessary  
why you need funding